



Porsche Club

V i c t o r i a



Introduction to the Member Kiosk

This document will discuss how you get into the Kiosk, how you enter events and how you pay for them.

Access to the Kiosk

The main way you will access the kiosk is via the main website; www.pcv.com.au

Porsche Club of Victoria Inc.

Phillip Island Sprints July 2012
Photo: Tristan De Carro

Latest News

- Click Here for the 2012 Events Calendar
- CLUB Spring Run - Ballarat Lake Luncheon, Sun 14th Oct - BOOKINGS OPEN
- CLUB Annual General Meeting & Club Night, Tues 16th Oct - DETAILS OUT
- TRACK Broadford Sprint in Spring, Sat 8th Oct - ENTRIES OPEN

After selecting an event (say the TRACK Broadford Sprints) you will be directed to the information page for that event.

Porsche Club of Victoria
Events (inc. past results)

Saturday, 6 October 2012

Download Adobe Acrobat Reader

Calendar

TRACK DAY - Broadford in Spring (Note Saturday) ENTRIES OPEN

Return to one of the more unusual tracks on our itinerary. Run as an autofhans last year, this year the event will run as a sprint after recent changes to the Circuit's CAMS licence. We will have groups of 8 cars, evenly spread on the track for warm up, 3 hot laps, cool down.

Entree Class will be available at this event. Entree Class is the ideal racetrack introduction for new members and those who haven't competed before. Entree Class numbers are limited. [Click Here](#) for Entree Class information

Toward the bottom of the page will be the link to the Kiosk for payment:


[Click Here](#) for Regulations & Manual Entry Form

Online entry - click [here](#) to be taken to the NEW Kiosk. You will need to follow the steps to get a password. Any queries call Andrew 0417 549 168 or Carly 9817 6911.

PCV Marshalling Team - Please contact Robin Humphries via [email](#) if you are available to assist with this event or are new and would like to give marshalling a try.

[Click Here](#) for undated Attendee I ist

This will take you to the first Kiosk screen:



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Home | Join the Porsche Club of Victoria

Please login to continue

Please login to continue to the page you have requested.

Email

Password


☐ Remember me

[Forgot password](#)

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The email is the one the club normally uses to communicate with you. If you haven't yet logged on, click on **Forgot Password** will start a short registration process, starting with this screen:

Again, the password is your normal club one. If in doubt, email Carly (administrator@pcv.com.au) the password you *wish* to use and we will ensure it is the one in the kiosk.



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Reset password

* Your email

* Code

Type the 6 characters you see in the picture




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Powered by [Wild Apricot](#)

The next screen presented will be the event screen in the Kiosk.


The first thing to note is that your **Profile** is accessible via the **View Profile** link at the top right hand corner of the screen. If this is your first time, it is a good idea to go in and check the information in here is correct, especially contact information.

Click on Register.



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Home | Join the Porsche Club of Victoria | **Members** ▾

Events | **Directory**

Broadford Sprints

When: 06 Oct 2012
8:00 AM - 4:30 PM
Location: State Motorcycle Centre, Broadford
Registered: [26 attendees](#)

Registration

- Competition Entry - \$135.00 (AUD)
Competitive Classes
- Competition - own number - \$125.00 (AUD)
If you have a club competition number.
- Entree Entry - \$135.00 (AUD)
Driving in the entree group.
- Late Entry - Competition - \$155.00 (AUD)
- Late entry - Competition - Own Number - \$145.00 (AUD)
- Late Entry - Entree - \$155.00 (AUD)

EXTRACT OF SUPPLEMENTARY REGULATIONS

Please read the full Supplementary Regulations [here](#).

Event Director: Andrew Bonwick 0417 549 168

Timetable:

Registration/Scrutiny	8.00am - 8.45am
Drivers Briefing	9.00am [attendance compulsory]
Timed Runs	9.30am - 4.30pm
Lunch break	1.00-1.30pm

Broadford Event guidelines.

- Vehicles must run in allocated order.
- Maximum group size will be 8 cars.
- There will be no overtaking under brakes
- The event will be run in an clockwise direction
- The first session will be untimed. Drivers cannot participate in timed session unless they have run an untimed practice.
- Track entry will be via the pit lane behind the timing tower
- Drivers will be let onto the track with the maximum practical separation. There will be 3 timed laps after the first car re-crosses the start line.
- Once show the chequered flag, proceed at non race pace and exit the track via the off ramp at turn 10
- There may be a speed restriction chicane at turn 5. This will be announced at the Drivers Briefing.
- To comply with the track hire agreement, a penalty of 5 seconds will apply for a vehicle hitting a cone.

Andrew Bonwick
[View profile](#)
[Change password](#)

Print

The system checks the email you are using:

Click Next.

You will then be presented with a list of the options for entry.

This is a competition event, so there are several different entries available.

(Have you thought about giving Entrée a go?)

Note also that the entry price may vary depending on early bird or late entry pricing.

Most Social or Register events will only have one entry type.

Having selected an entry type you are presented with the entry form. This is the top of the form.

It repeats some of the event info, then lists key data from your Profile that will be carried into the entry.

This is point where you can add temporary information that might be relevant, i.e which vehicle you are bringing to the event, or temporary changes to contact data. Note that if the change is permanent, it should be done in the Profile, not here.

The screenshot shows the top of the Porsche Club Victoria website. The header includes the club's logo, name, and a user profile for Andrew Bonwick with links to 'View profile', 'Change password', and 'Logout'. The navigation bar has links for 'Home', 'Join the Porsche Club of Victoria', and 'Members'. Below this is a blue bar with 'Events' and 'Directory' links. The main content area is titled 'Broadford Sprints' and shows event details: '06 Oct 2012 8:00 AM - 4:30 PM' at 'State Motorcyle Centre, Broadford'. A form field for 'Enter registrant email' contains 'xxxxxx@hotmail.com'. A 'Cancel' button is on the left and a 'Next' button is on the right. A footer note says '© 2012 Porsche Club of Victoria' with links to 'Legal notice', 'Clubs Home', 'Porsche Classic', and 'porsche.com'.

This screenshot shows the 'Choose registration type' section of the registration form. It lists several options: 'Competition Entry - \$135.00 (AUD)', 'Competition - own number - \$125.00 (AUD)', 'Entree Entry - \$135.00 (AUD)', 'Late Entry - Competition - \$155.00 (AUD)', 'Late entry - Competition - Own Number - \$145.00 (AUD)', and 'Late Entry - Entree - \$155.00 (AUD)'. There are 'Cancel', 'Back', and 'Next' buttons at the bottom. The footer is identical to the previous screenshot.

This screenshot shows the 'Enter registration information' section of the form. It repeats the event details and shows the selected registration type as 'Late entry - Competition - Own Number - \$145.00' with a total amount of '\$145.00 (AUD)'. Below this are form fields for 'Prefix' (Mr), 'First name' (Andrew), 'Middle Initial' (D), and 'Last name' (Bonwick). A 'Logoi' button is visible in the top right corner. The footer is identical to the previous screenshots.

At the bottom of the form will be event specific items. These are critical to ensuring your booking is effective and accurate.

For Social or Register events they will include meal or accommodation options, the ability to bring guests, etc.

For track events it could include dorian or garage hire, confirmation that the disclaimer has been read etc.

Note also the tick box for allowing other members (not the public) to see that you are going on this event.

The next screen checks the entry is complete and is the last step before payment.

Vehicle Description Codes ☐ [This document explains the field codes for vehicle description](#)

Dorian Number

CAMS

CAMS Licence Number

CAMS Licence Type

If sharing Car - comment pls

* I Accept Disclaimer ☐ [CAMS Disclaimer](#)

Attendees list ☐ Include name in list of event attendees



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Cancellation. Only the Administrator can cancel the registration, once you have clicked Confirm.

Paying for Events

The next Screen takes you back to your profile – showing the events you have entered for and their payment status.

It will show a debit for the invoice it has just raised for your new event. (I have not shown the full screen).


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My profile B

[My directory profile](#)

[Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [Invoices and payments](#)

 Balance due (2 items): **\$140.00**

Search Records found: 8

Date	Transaction
01 Oct 2012	Invoice #12151 Event registration Broadford Sprints
19 Sep 2012	Payment Wire transfer

You have three payment options from here.

Firstly click Pay Online in the previous screen.

This takes you to an integrated Paypal payment system

This enables payment either via PayPal or a credit card online, and payment is immediately valid once processed.

Porsche Club of Victoria Inc

Your order summary

Descriptions	Amount
Registration for "Broadford Sprints..." Item number: 12151 Item price: \$140.00 Quantity: 1	\$140.00
Item total	\$140.00
Total \$140.00 AUD	

Pay with PayPal
PayPal securely processes payments for Porsche Club of Victoria Inc.
You can pay using your PayPal account or as a PayPal guest.

[Have a PayPal account?](#)
Log in to your account to pay

Don't have a PayPal account?
Pay with your credit or debit card

Country:

Card number:

Payment Types:

Expiry date: /

CVV:
What is this?

Please enter your full legal name
First name:

Secondly, BPay.

Each member has in their profile a unique BPay Code, in the section under **Personal Information**:

BPAY: Club Merchant 911213351
Number is 44925, your
Reference Number is

As noted, our BPay code is 44 925. Once you have saved this number in your internet banking, it will not change for future events. With BPay, payment is valid once the club has received it, and Carly or Lisa will then change the status of your entry to Paid. This should only take a day or two.

From the Club's perspective, BPay usually cheaper than PayPal. BPay is about \$1 per transaction, PayPal is about 2.4%,.

To pay by BPay, log out of the Kiosk once you have entered the event (That is after this screen)

Using your normal internet banking provider process the amount due using the codes provided.

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Victoria

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My profile

[Edit profile](#) [My directory profile](#)

[Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [Invoices and payments](#)

Balance due (2 items): \$140.00
[Pay online](#)



Search: Records found: 8

Date	Transaction
01 Oct 2012	Invoice #12151 Event registration Broadford Sprints
19 Sep 2012	Payment Wire transfer

Thirdly, you can directly credit the payment to the club's bank account.

Click on the [Invoice #xxxx](#) hyperlink, print the invoice and use the banking details provided on the invoice.

Please remember to include your last name and the invoice number so we can link your payment to your invoice.


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My profile

[Edit profile](#) [My directory profile](#)

[Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [Invoices and payments](#)

 Balance due (2 items) **\$140.00**

[Pay online](#)

Search Records found: 8

Date	Transaction
01 Oct 2012	Invoice #12151 Event registration Broadford Sprints
19 Sep 2012	Payment Wire transfer

We hope the kiosk will be a simple and effective way for you to enter and enjoy our events.

If you have any questions, don't hesitate to contact Carly or Lisa at administrator@pcv.com.au